KHYBER PAKHTUNKHWA EDUCATION FOUNDATION

Khyber Pakhtunkhwa Education Foundation Scholarship 2024-25

Guide Lines for Students

1. For online apply visit **www.ef.kp.edu.pk**
2. Open Scholarship Tab, and register themselves for online application
3. Once registered 'Apply' online application
4. Complete all the required data each and every section
5. Incomplete information may lead to rejection for that Foundation will not be responsible
6. Information must be true with documented proof, any information if wrong will lead cancellation of scholarship
7. As this scholarship is purely for the needy students and competent in academics performance therefore if your are financially stable as a moral obligation it is recommended not to apply
8. After completion of application you will be given a chance of preview of your application, it's the responsibility of students to look if any errors remove before submitting.
9. Once submitted application will not be able to resubmit so be careful while putting data.
10. Once submitted it will be evaluated by each university financial aid committee in interviews.
11. Due to limited number of scholarships Committee will call only academically strong and most deserving students
12. Students according to all information must make a file of academic record, pay slips, govt/private, pension book copy, Ehsas registration, district zakat committee registration or any other official entitlement that will support your evidence
13. Scholarship numbers will be divided equally among male and female in BS and MS program
14. There will be deadline of application given in website student must submit before the deadline.
15. For continuation of scholarship student must maintain standard CGPA to 3.00 or 70% Marks otherwise scholarship will be discontinued
16. For **20th Feb, 2025 is last date of apply**. Portal will be closed after this date

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Guidelines for University/ Institution

1. KPEF management will a lot a separated dashboard for each university
2. Nominate a focal person and share official email, contact numbers with foundation focal person IT for user name and other credentials for access.
3. University/ Institute mention KPEF Merit-cum inaffordability scholarship in Prospectus, official website and students notice boards with complete guidelines and deadlines.
4. Financial Aid committee should guide students for application and other documentation
5. After dead line university will call committee meeting with in a week, not more than 2 weeks for student's interview.
6. As this is online system and interview process will be according to merit list made by the system.
7. Make sure to call a female student that comes in list of applied students, as the system is marking according to the data provided so female students might be randomly distributed in merit list. University/ Institute will highest merit for scholarship.
8. The committee will thoroughly examine all the data provided by the students with documented proof. If at any point students didn't able to provide proof or unable to justify the data, committee has the right to cut the marks with reasons in committee edit option.
9. Collect hard copies from each interview students, at the end of session
10. Those students are on top of merit and qualify; members will submit scan documents against each student.
11. University must notify financial aid committee along with Focal person KPEF scholarship and shared to KPEF for record and official correspondence by KPEF. Names contact numbers, emails must be mentioned in letters.
12. Incomplete forms without scan documents of selected students will not be entertained, they will be dropout.
13. Scholarship Selection committee will be responsible during interview to collect scan documents and verify them in all respect.
14. There is no hard form required by KPEF office, during interview time internet must be in working conditions as our applications are online and committee members have the rights to check each section of students. Members can edit marks if provided wrong information by putting reasons i.e documental proof not provided by the students etc
15. After final list of selected students, their names will be displayed at university for any objection within week time to readdress by the scholarship committee.
16. After final recommendation by the committee students will be transferred to KPEF dash board for final payments.
17. Meanwhile all documented meeting proof are required by foundation record, i.e members attendance name and designation, student attendance etc

18. Institution is responsible to adjust the received amount in fee or disburse through cross cheque to student name or Father/guardian name.
19. Details of all data in the form of balance sheet will be submitted to foundation office against each student receiving's.
20. Meanwhile if any student during the process time if left or due to any reason payment not delivered to them, university will reimburse the pending amount.
21. Foundation has the right to stop/seize this scholarship scheme MoU with Partner University any stage.
22. Renewal cases will be forwarded only in case of fulfillment of renewal criteria otherwise cases will be rejected.